For all Nights Away experiences all of the information below should be with the SSAGO Exec a minimum of **SEVEN** days before the event (in normal circumstances). It is recommended that this form be completed and emailed to pink@ssago.org.

This form should be completed in conjunction with the ‘Adventurous Activities & Nights Away’ Policy and Factsheet 20 ’Taking your club away’.

| Club Details |
| --- |
| Please provide details for the event organiser here.

| Club |  | Event Organiser |  |
| --- | --- | --- | --- |
| Telephone |  | Email |  |

 |
| Venue Information |
| Please ensure that your site does not fall within a restricted camping area. It is recommended you read “Prohibited and Restricted Camping Areas” which is published annually and available from <https://www.scouts.org.uk/volunteers/running-your-section/nights-away-and-camping/prohibited-and-restricted-campsites/>

| Name |  | Telephone |  |
| --- | --- | --- | --- |
| Address  |  |

 |
| Event Information |
| Please provide event information

| From |  | To |  |
| --- | --- | --- | --- |
| Number of Nights |  | Number Attending |  | Number of U18s |  |
| Type (hike, rally, summer camp etc) |  |
| Special Activities (e.g. those requiring authorisation) |  |

 |
| Permit Information |
| Where U18s are in attendance you must also give details that can be verified of the nights away permit holder who is leading the event. This must be a Going Away License if the under 18 is in Girlguiding.

| Name |  | Membership |  Scouting / Guiding |
| --- | --- | --- | --- |
| Permit Number |  | District/Division |  |
| Telephone |  | Email |  |

 |
| InTouch Information |
| Please provide InTouch information: (for further information see the InTouch policy document)

| Name |  |
| --- | --- |
| Telephone |  | Email |  |

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| SSAGO Contact Information |
| The National SSAGO Chairperson may be contact at

| SSAGO Chairperson | James Barber | Email | pink@ssago.org |
| --- | --- | --- | --- |
| Phone (SSAGO Hotline) | 020 3885 0450  | Text (no calls) | 07537 152190 |

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